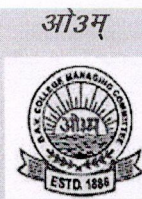


Mrs. D. Banerjee
Principal



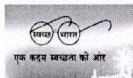
email – davkoylanagar@gmail.com
Web site – www.davkoylanagar.org.in
☎ : 0326 -- 2230715
Mob. No. – 9905521779

**D.A.V. PUBLIC SCHOOL, KOYLA NAGAR,
(BCCL TOWNSHIP), DHANBAD- 826005**

School No.:66202

Affn. No.:3430148

DAVPS(KN)/June_26/285



Date:23.06.2026

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from experienced and eligible manufacturers/suppliers of customised Student Identity Cards by the undersigned on behalf of **DAV Public School, Koyla Nagar, Dhanbad**, for the printing and supply of Student Identity Cards for the academic session 2026–27, as per the specifications/details enclosed in **Annexure-I** and **Annexure-II**.

The sealed quotation, complete in all respects, must reach the office of the undersigned on or before **30.06.2026 by 2:00 p.m.**

Payment Terms:

100% payment shall be made after satisfactory completion of the work and supply of the Student Identity Cards.

Terms and Conditions

1. The quoted rate should be on an **F.O.R. DAV Public School, Koyla Nagar, Dhanbad** basis and must be inclusive of all taxes, transportation charges, loading/unloading charges, and any other incidental expenses.
2. The supplier/printer shall collect the required student data, details, and photographs from the respective Class Teachers at their own cost and arrangement, with prior permission of the Head of the School.
3. The quotation should be neatly typed/printed, duly signed and sealed by the authorised signatory. No overwriting, cutting, or correction shall be permitted in the quotation.
4. The undersigned does not bind herself to accept the lowest quotation. The school reserves the right to reject any or all quotations if the required specifications are not fulfilled and also reserves the right to cancel the quotation process without assigning any reason.
5. The printer/supplier must have a minimum experience of **three years**, preferably in the printing and supply of Student Identity Cards. Documentary proof of experience must be enclosed with the quotation.
6. The selected printer/supplier shall be given a stipulated time frame for collection of data, printing of Student Identity Cards, and supply of the same to the school.
7. A sample Student Identity Card along with the proposed holder and lanyard must be enclosed with the quotation.
8. The quantity mentioned is approximate and may vary depending upon the actual requirement of the school.

D. Banerjee
24/6/2026

(Mrs. D. Banerjee)

Principal

Principal

DAV Public School

Koyla Nagar, Dhanbad

Striving for the cause of Education in Jharkhand & West Bengal.

MANAGED BY - DAV COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD, NEW DELHI – 110055

Phone : (011) 23515951, Fax : (011) 23632520, 23540558

Email : info@davcmc.net.in, website: www.davcmc.net.in

It is mandatory for all bidders to fill in all fields clearly.

PRINTING AND SUPPLY OF STUDENT IDENTITY CARDS
DAV PUBLIC SCHOOL, KOYLA NAGAR, DHANBAD

Sl. No.	Particulars	Details
1.	Name of Company/Firm/Agency along with Registration Number	
2.	Name of Proprietor/Director of the Company/Firm/Agency	
3.	Full Address of Registered Office	
4.	Telephone Number/Mobile Number	
5.	E-mail ID	
6.	Details of Banker/Bank along with Full Address	
7.	Bank Account Number (Proof to be attached)	
8.	PAN/GSTIN Registration Number of the Firm (Copy to be enclosed)	

Note: Copies of Company/Firm Registration Certificate, PAN Card, GSTIN Certificate, Bank Account Proof, and Experience Certificate must be enclosed with the quotation.

ANNEXURE-II

Sl. No.	Particulars/Specifications	Approx. Quantity Required	Unit Rate (₹)	Amount (₹)
1.	Student Identity Card with Holder and Lanyard 6,500 Students <u>Specifications</u>			
	Material: Premium Polyvinyl Chloride (PVC) Thickness: 30 mil (0.76 mm) Finish: Glossy finish for a professional appearance Durability: Waterproof, scratch-resistant, and fade-resistant Card Size: CR80 – 3.375" × 2.125" / 85.60 mm × 54 mm Corners: Rounded corners for safety Printing Quality: Minimum 300 DPI or higher for sharp text and clear photographs Photograph Quality: Clear, high-resolution photographs Identification Details: Photograph, Name, Roll Number, Class, Date of Birth, Blood Group, and Validity Period Holder: Rigid transparent PVC holder, suitable for vertical or horizontal orientation Lanyard: High-quality 20 mm, 100% polyester fabric lanyard with safety breakaway clip and multicolour printing of the school name Sample: A sample ID Card, holder, and lanyard as per the above specifications must be attached with the quotation			

Particulars Amount (₹)
Sub-Total
GST
Grand Total Amount

Amount in Words: _____

Signature of Authorised Signatory: _____

Name: _____

Seal of the Firm/Company: _____

Date: _____