



**N.N.Srivastava**  
Principal Cum-ARO

Affiliation No. 3430148

**DAV Public School, Koyla Nagar,**  
BCCL, Township Dhanbad-826005  
Tele : (0) 0326 - 2230715

Ref.No.DAVPS(KN)/Tender/2025-26/10/6

18/03/2026

**NOTICE INVITING QUOTATIONS**

Sealed quotations for AMC of 80 number of computer system in **DAV Public School Koyla nagar** for the session 2026-27 are invited by the undersigned on behalf of 'SCHOOL' from reputed Authorize/ reputed service providers with at least 3 year of experience in same field as per details / specification.

Quotation in sealed cover shall be submitted to the undersigned office on or before **24/03/2026** by 2 :00 PM.

• **Payment Terms:** As per agreement (Monthly bill to bill basis).

**Terms & conditions :**

1. Includes repair and replacement of all components (Motherbord, HDD, RAM, Keyboard, Mouse etc)
2. Preventive Maintenance : Regular (fortnightly)cleaning, servicing, and check-ups of computers, printers and UPS
3. Software support : Includes OS installation, virus removal, and software updates.
4. Exclusions : Usually, consumables like printer cartridges, ribbons, and UPS batteries are not covered.
5. Reponse time :- Technicians must respond to calls within a specified time (eg- 4-5 hours)
6. Downtime Penalty : Failure to repair within 72 working hours may incur penalties or require a stand-by-system.
7. Defective parts must be replced with new or equivalent parts
8. Provision of qualified, trained resident engineers during office hours
9. The contract can be terminated by either party with one month notice
- 10 All the system are in working condition and it must be in working condition after the end of contract period.
- 11 Vender must use only licensed software
- 12 TDS and other applicable taxes are deducted at source.
- 13 The AMC will be valid from 01/04/2026-31/03/2027
- 14 Terms of Agreement will be discussed with the Lowest bidder
- 15 There should not be any overwriting or corrections in the quotation, it should be well printed and sealed
- 16 Bidders are allowed to visit and check the computer systems before quoting their rate.
- 17 The rate should be provided on single unit basis, as the number of computer system may increase or decrease.

S/D-

(N.N.Srivastava)  
Principal Cum-ARO

Striving for the cause of Education in Jharkhand, West Bengal, U.P. & M.P.

DAV College Managing Committee, Chitragupta Road, New Delhi - 110055  
Phone : (011) 23515951 , Fax : (011) 23632520 , 23540558

**ON COMPANY LETTER HEAD**

**ANNEXURE-1**

**(IT IS MANDATORY FOR ALL BIDDERS ; THEY SHOULD FILL ALL FIELDS "CLEARLY" IN THIS FORM)**

FOR AMC OF COMPUTER SYSTEM FOR THE SESSION 2026-27

1	Name of company /Firm/Agency and its Registration no.	:	
2	Name of Proprietor /director of the company /firm/ agency registration must be enclosed	:	
3	Full Address of Reg. Office(A copy of company/firm registration must be enclosed	:	
4	Telephone no / Mobile number	:	
5	E- mail - ID	:	
6	Details of Banker/ Bank with full address	:	
7	Bank A/C Num. (Proof attaché)	:	
8	PAN/GSTIN Registration Number of firm (Enclosed a copy of the same)	:	

**Place:**

**Date:-**

**(Signature of Authorized Person)**

**Full Name:**

**(Seal)**