

## HOMWORK

Class- X

SUB – I.T (code -402)

1. What do you mean by communication?
2. Explain type of communication ( ex-verbal ,non verbal, written, visual)
3. What is application software with example?
4. What is word processor? Write application /feature of word processor software?
5. What do you mean by the term word wrapping?
6. What are the advantage of find or replace feature of word processor?
7. Explain the difference between Left, Centre, Right and Justified alignments?
8. What is a clipboard? How is it useful?
9. What do you mean by previewing a document?
10. What is the extension of writer ?